

## **CURRICULUM COMMITTEE (TERMS OF REFERENCE) – KNUZDEN ST OSWALDS CE PRIMARY SCHOOL 11021**

### **Membership**

The Committee shall consist of at least **5** members of the Governing Body<sup>1</sup>.  
*The Headteacher is, ex-officio, a member of the Committee.*

Non-voting participants may be invited to meetings by the Committee as and when required.

*The Committee will elect a Chair from within its own membership.*

The membership of the Committee shall be reviewed and determined annually by the Governing Body.

### **Quorum**

The quorum shall be a minimum of **3** Governors, including the Headteacher, but excluding any associate members.

### **Meetings**

The Clerk to the Committee shall be responsible for convening meetings of the Committee. Procedures of any meetings held must be minuted and these minutes presented for the next meeting of the Governing Body.

The Committee shall meet at least once a term and otherwise as required.

### **Responsibilities**

The main function of the Committee is to advise the Headteacher and Governing Body on matters concerning the School Curriculum, in particular:

1. To ensure that the curriculum provided meets the statutory requirements, including those for reporting.
2. To review the aims of the school curriculum in relation to the current statutory requirements, including those for Religious Education, Collective Worship and Sex Education.
3. To review and recommend Home-School Agreement to the Governing Body.
4. To advise on ways in which governors can be involved in curriculum aspects of the School Development/Improvement Plan and the Self Evaluation Form.

5. To prepare or review any curriculum policy document which is the responsibility of the Governing Body.
6. To make recommendations to the Governing Body on assessment policies, or arrangements.
7. To monitor the impact of curriculum policies and planning on students' learning.
8. To contribute to the School Profile or its successor.
9. To receive reports from the Nominated Governors, as decided by the whole Governing Body.
10. To be mindful of the requirements of the Equality Act.

**The Terms of Reference were agreed at the meeting of the Curriculum Committee on Monday 7 November 2016.**

**Membership.**

Ms K Broderick  
Mrs A Burford-Eastham  
Mrs J Butterworth (Chair)  
Mrs A Gray (Headteacher)  
Mr S Holliday  
Rev A Morris.  
Mrs S Thornber  
Mrs K Quinn (Vice Chair)